

## Intergroup Representatives (IR) Meeting Minutes

**April 13, 2023**

The meeting was held via Zoom at 7PM and chaired by Blake R. Other Board members present were Barry R., Treasurer, Linda W. AIS Office Liaison, Christine M-R and Jan McD, Board Members. Susan C., AIS office staff, was also in attendance.

**1) Opening:** Blake opened the meeting with a cleansing breath/moment of silence, followed by the Serenity Prayer and a short reading of Tradition 4.

**2) Introductions:** Of guests and new members only – In addition to the IRs, there were five 5 board members, one AIS staff member, and two guests. The guests were Pat Y. from One Day at a Time and J. Michael Click, the Missouri Area Chair.

**3) Secretary Report-** Minutes from March 2023 IR Meeting were provided in the email sent to the IRs before the meeting and were unanimously approved.

**4) Treasurer's Report -** The following treasurer report (which included a spreadsheet with the 2023 budget) was provided to the IRs in an email sent before the meeting.

### **TREASURER'S REPORT – AFG OF STL**

**As of February 28, 2023**

**Submitted by Barry Russell, Treasurer**

**For April 13, 2023, IR Council Meeting**

#### **Month of February 2023**

1. Overall, the month of February delivered **Total Revenue** of \$4,451 versus the 2023 budgeted average of \$5,693. The **Net Operating Deficit** was \$101, the YTD result was a \$1,915 Surplus.
2. On a cash flow basis, Literature Sales were \$1,419 [versus 2023 budgeted average of \$1,833].
3. Group Contributions were \$2,358 [versus the 2023 budgeted average at \$2,108]. Miscellaneous Contributions of \$332 were below our average 2023 monthly expectations of \$1,108.
4. **Monthly Expenses**, at \$4,552, were \$1,136 below the 2023 budgeted average of \$5,688.
5. Literature expenditures of \$599 were below the 2023 budgeted monthly average of \$1,417.
6. **Total cash in checking** was \$2,857. Total Cash and Reserves were \$57,472.
7. The previously approved drawdown of \$5,000 has \$2,000 left undrawn.

Respectfully submitted,

M. Barry Russell, Treasurer

Treasury Report Discussion

- Lisa questioned if the \$3000 of the reserves will be replaced. Blake confirmed.
- A question regarding the amount of the reserves was answered by Barry. The reserves' goal is one year of operating expenses which we are just under.
- Susan C. recommended IRs review the Guidelines at Alanon.org

The treasurer's report was unanimously approved.

#### **5) Public Outreach Report**

John shared the Public Outreach group has been active with Mercy Neighborhood Ministry, Food Banks, Spanish Lake Family Fair Outreach police and healthcare providers. Professional packets are available, and activities are being tracked. New members to the committee are always welcome.

#### **6) Office Report**

Linda announced the new website went live 3-4 weeks ago and there have been zero complaints to the office.

An opening for someone to handle after-hours calls remains. Susan will post a notice in Sincerely Al-Anon.

#### **7) Old Business**

#### **8) New Business**

- **Business Cards:** Al-Anon business cards (5000) will soon be available. One thousand will be set aside for Public Outreach. The group discussed how to distribute. Once available, they will be available at the office. A suggestion was made to make initial orders of 100 free via the website. A possible cost of \$3 per 100 cards was mentioned. The business cards will not replace the newcomer packets which are still available via WSO and the local office.
- **Newcomer Email:** A very nice newcomer is available to anyone contacting the office.

#### **9) Open Sharing**

- Grateful Everyday 7:30 PM Friday Meeting has babysitting available
- Lisa R. asked how "Sustaining" funds should be sent to the office. A check with the group's name noted was recommended.
- Carol M. reported District 10 will be joining District 9 and will be named District 9. Will go to AWSD in August, then it will require approval at the November Assembly. The effective date will be 1/1/24.

#### **10) Close – Al-Anon Declaration**

Meeting adjourned at approximately 7:30 PM

**Next Meeting – Thursday, May 4, 2023, at 7 PM via Zoom**